



DEPUTY PRIME MINISTER  
MINISTER OF THE STATE ASSETS  
JACEK SASIN  
DNP.II.4621.13.2020  
IK: 442398

Warsaw, 23 January 2020

**Mr Daniel Obajtek**  
**President of the Management Board**  
**PKN ORLEN S.A.**

Acting on behalf of the Polish State Treasury as a shareholder, pursuant to Art. 400.1 of the Commercial Companies Code, I hereby request to convene Extraordinary General Meeting of Polski Koncern Naftowy ORLEN Spółka Akcyjna with its registered office in Płock, and place on the agenda the following items:

1. Opening of the General Meeting.
2. Appointment of the Chairperson of the Meeting.
3. Confirmation that the General Meeting has been properly convened and has the legal capacity to adopt resolutions.
4. Adoption of the agenda.
5. Adoption of the resolutions regarding changes in the composition of the Supervisory Board.
6. Closing of the General Meeting.

Placing an item regarding changes in the composition of the Supervisory Board on the agenda of the General Meeting is justified by the necessity to strengthen ownership supervision over the Company's activities. The necessity to adopt a resolution regarding the appointment of the Chair of the Supervisory Board results from the fact of resignation from this position by Izabela Felczak-Poturnicka.

Yours sincerely,

Appendices:

- Draft resolution

**RESOLUTION NO. ...**  
**OF THE EXTRAORDINARY GENERAL MEETING OF POLSKI KONCERN NAFTOWY ORLEN**  
**SPÓŁKA AKCYJNA**

dated .....2020

**to dismiss member of the Supervisory Board**

**Section 1**

Acting pursuant to Article 385.1 of the Commercial Companies Code and Article 7.7.4 of the Company's Articles of Association, the Extraordinary General Meeting hereby resolves to dismiss Mr/Ms .....from the Supervisory Board of Polski Koncern Naftowy ORLEN Spółka Akcyjna.

**Section 2**

This resolution shall come into force upon its adoption.

**RESOLUTION NO. ...**

**OF THE EXTRAORDINARY GENERAL MEETING OF POLSKI KONCERN NAFTOWY ORLEN  
SPÓŁKA AKCYJNA**

**dated .....2020**

**to appoint member of the Supervisory Board**

**Section 1**

Acting pursuant to Article 385.1 of the Commercial Companies Code and Article 7.7.4 of the Company's Articles of Association, the Extraordinary General Meeting hereby resolves to appoint Mr/Ms .....to the Supervisory Board of Polski Koncern Naftowy ORLEN Spółka Akcyjna.

**Section 2**

This resolution shall come into force upon its adoption.

**RESOLUTION NO. ...**

**OF THE EXTRAORDINARY GENERAL MEETING OF POLSKI KONCERN NAFTOWY ORLEN  
SPÓŁKA AKCYJNA**

**dated .....2020**

**to appoint the Chair of the Supervisory Board**

**Section 1**

Acting pursuant to Article 8.4 of the Company's Articles of Association, the Extraordinary General Meeting hereby resolves to appoint Mr/Ms .....as Chair of the Supervisory Board of Polski Koncern Naftowy ORLEN Spółka Akcyjna.

**Section 2**

This resolution shall come into force upon its adoption.

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